

# **The Institut's Grant**

## **Rules**

### **Introduction**

The Institut pour la photographie is recognised as a resource centre, for dissemination, dialogue and experimentation in order to develop the photographic culture within the general public and to support research and creation. This new structure forms part of an inclusive approach stemming from initiatives and local expertise to provide the Region Hauts-de-France with a national and international key institution within the field of photography.

Its programme highlights the diversity of uses and forms of photography, its history, including current and future developments, with particular attention to new approaches and contemporary creation. It is based on the complementarity and interactivity of five main areas: dissemination, conservation, research, transmission and publishing.

### **1- Purpose**

The Institut's grant aims to develop, share and compare diverse approaches to photography - the history of photography, images anthropology, visual studies and plastic arts research.

Doctoral students, university or independent researchers, exhibition curators and artists wishing to carry out a new project – study, publication, exhibition or art works – responding to the announced theme in collaboration with the periodical *Transbordeur, photographie, histoire, société* are invited to apply.

Four annual grants will be awarded for the time required to research, design and execute the selected projects. Symposia, workshops and events will be organised to enrich these exchanges during the year before the final works are presented at a public meeting organised by the Institut pour la photographie. The content and dates of the programme's various meetings will be organised jointly with the recipients.

### **2- Allocation**

The Institut pour la photographie awards four annual grants of 15,000 euros for the design and realisation of a new project.

The amount of the grant is to be used by the recipients solely to carry out the project that has been selected in the framework of the Institut's grant. They are free to collaborate, at their own expense, with external partners of their choice to complete their project. No additional amount will be funded by the Institut pour la photographie.

Recipients benefit from:

- Funding by the Institut pour la photographie in the form an annual 15,000 euros grant;
- Coverage of travel and living expenses by the Institut pour la photographie for their physical presence at the events organised during the programme, up to a maximum of 1,000 euros;
- The expertise of the person responsible for the Institut pour la photographie's research and creation support programme in the production of their project, both in terms of content and form, so that recipients can successfully complete their work on time and within the budget set;
- Close contacts with the institutional network offered by the Institut pour la photographie in the context of their research;
- The support of the Institute in completing their project, depending on its content and conditions of dissemination.

The 15.000 euros fees also cover the public presentations in other facilities. Nonetheless, other facilities can pay an intervention fee towards the applicant as well. The entirety of the travel and hosting expenses are supported either by the Institut, within the limit of 1.000 euros provided as part of the programme, or by the inviting facility.

### **3- Applicants**

The Institut's grant is open to doctoral students, university and independent researchers, exhibition curators and artists, regardless of age or nationality.

Applications may be individual or collective. In the event of a collective application, the group shall appoint a representative as the contact person for the Institut pour la photographie. A collective application has the same prerogatives as an individual application.

Applicants must be recommended by a recognised professional in the field of art, research or publishing. A letter of recommendation for the project submitted must be attached to the application.

### **4- Terms of participation**

Applicants may only submit one application. Applications must be submitted digitally on the website of the Institut: <https://bourses.institut-photo.com/>

Applications must contain the following documents **in a single PDF file:**

- A detailed project note of intent (8,000 characters/1,300 words maximum);
- A provisional calendar for the execution of the project over the period of the Institute's Institut's grant;

- 5-20 visuals (printed A4 version 72 dpi) pertaining to the project proposed by the applicant;
- A one-page summary CV containing the following elements: position currently held or work in progress, education, selection of exhibitions, publications, talks and projects made by the applicant;
- A copyright-free photographic portrait of the candidate;
- A letter of recommendation from a recognised professional in the field of art, research or publishing.

The official languages for applications to the The Institut's grant are French and English.

Any incomplete application, or any application whose elements do not comply with the standards or formats stated in these rules, will automatically be rejected, without any further justification to the applicant concerned. Only applications that address the issue in question will be considered.

No exceptions will be made for any application received after the 10 December deadline at 3pm, and it will not be taken into consideration.

The Institut pour la photographie reserves the right to archive or destroy all applications received in the framework of this programme. The Institute undertakes to respect the confidentiality of applications and not to make public projects that have not been selected.

### ***5- Recipient selection process***

Recipients are selected on the basis of their applications following a call for applications.

The Institut pour la photographie will shortlist maximum 16 applications for submission to a selection committee chaired by the Institute. This committee, which may be reappointed each year, will be composed of recognised international specialists in the field of art, research or publishing invited by the Institute.

Four recipients will be chosen by the jury by a simple majority. Among the selection criteria are the following:

- The relevance of the subject and the originality of the critical approach in relation to the announced theme;
  - The candidate's background, commitment and ability to complete the project;
  - The quality of the submitted application;
- Particular attention will be paid to projects that focus on an issue, a programme or resources connected with the Region Hauts-de-France.

The decisions made by the Institut pour la photographie and the jury on the selection of shortlisted candidates and recipients of the Institut's grant are final.

Recipients will be contacted personally by the Institut pour la photographie. They will then be asked to confirm, within five days, their participation in the research and creation support programme. They shall then commit to making themselves available for programme-related events (public announcement of the recipients, physical attendance at the events organised during the year and public presentation of the final projects) and not disclosing their nomination before the public announcement date of the recipients as set by the Institut pour la photographie.

If an applicant declines his or her nomination, fails to honour the commitments inherent in his or her nomination or does not confirm his or her nomination within the prescribed time limit, the selection committee will designate the next applicant on the extended list.

All candidates will be informed of the results in due course.

The recipients, after being contacted and having responded positively to their nomination, will be publicly announced by the Institut pour la photographie.

## **6- Conditions**

The allocation of the research and creation grant is subject to performance requirements.

Any recipient who does not submit a final version of his proposed project within the programme's deadline or does not comply with the programme's conditions will be required to refund the amount of the grant received.

Recipients undertake to grant exclusivity for their final project to the Institut pour la photographie until the public presentation organised at the end of the annual programme, with the Institut pour la photographie granted the right to use a selection of images of their projects free of charge solely to promote its research and creation support programme. Recipients will be asked to sign a contract with the Institut pour la photographie's management to formalise this agreement. They will receive the first half of the grant upon signing the contract, and the balance will be paid six months later.

At the end of the programme, recipients are free to see through their project, publish it, and exhibit it. In all cases, they must include the credit, "with the support of the Institut pour la photographie Hauts-de-France", and add the Institut's logotype on all the communication supports related to the diffusion of their projects.

The Institute's grant is only awarded once under this contract.

## **7- Rights and responsibilities**

By participating in this Institut's grant, the recipients acknowledge and accept that all their projects, work, images, etc. designed within this framework will be the subject of a presentation, by the Institut pour la photographie, at the end of the annual programme.

The Institute also reserves the right to use a selection of images provided by the recipients to promote its programme or for publication in the media.

For this purpose, the Institut pour la photographie reserves the right to edit the texts and to translate them into one or more languages, in agreement with the recipients.

Consequently, the recipients agree to entrust, free of charge, their images, image selection, projects and work to the Institut de la photographie for the sole purpose of reproducing and representing them in the context of promoting the Institut's grant or for publication in the media under the conditions defined below.

These rights include:

- Reproduction, i.e. the right to reproduce and use, for promotional and advertising purposes, directly or indirectly, by any technical means, on any written, paper, digital or multimedia medium as well as on the Internet, images, projects and work produced by the recipients in the framework of the Institut's grant;
- representation, i.e. communication to the public, directly or indirectly, by any means of telecommunication, by analogue or digital sound and image, by radio, by cable or by satellite, direct or indirect reception and, in particular, on the Internet and in all of the Institut de la Photographie's communication media, such as social networks, newsletters, communication brochures, kakemonos, posters, postcards, images, projects, work carried out by recipients in the framework of the Institut's grant.

This permission is granted world-wide for a period of five years from the date of selection by the Institut de la photographie.

Each recipient will be personally responsible for protecting their intellectual property rights on their images and work, as well as the intellectual property rights of the images, works and photographs used in their work and submitted to the Institut de la photographie.

Each recipient declares that the copyright granted does not infringe on the rights of any third party and is not the subject of any claim.

Each recipient declares that he or she owns the intellectual property rights to the images, projects and work designed in the framework of the Institut's grant.

The Institut de la photographie undertakes to indicate the author's credits provided by the recipient, and the name of the recipient on all communication media used for the programme.

## **8- Miscellaneous**

The Institut pour la photographie reserves the right to amend these rules at any time, after having duly informed those applicants who have submitted an application that meets the criteria defined in the rules before they were changed.

These rules are governed by French law and the ordinary courts in Lille, France, shall have exclusive jurisdiction.

By submitting an application, the applicant accepts these rules.

## **9- Calendar**

- Deadline for applications: Sunday December 10<sup>th</sup> 2023 at 3pm
- Jury for the selection of the recipients: end February 2024
- Announcement of the recipients: March 2024
- Beginning of the programme: April 1<sup>st</sup>

The call for applications and the rules can be downloaded from the Institut pour la photographie's website: [www.institut-photo.com](http://www.institut-photo.com)